

**Rev. Dr. Xavier Vedam S.J.**  
Principal & Secretary



**LOYOLA COLLEGE**  
Mettala - Oilpatty  
Rasipuram (Tk.)  
Namakkal (Dt.)- 636 202.  
Tamil Nadu

To

Mr. Mohamed Kasim Khan,  
Training Coordinator,  
Spoken Tutorial , NMEICT ( MHRD, Govt.Of India)  
IIT Bombay, Mumbai-400076

Sir,

**Sub: Spoken Tutorial Software Training – Faculty Co-ordinator - reg**

We are happy to associate with you in organizing the spoken tutorial software training at our institution. Loyola College – Mettala started functioning in July 2015. The college aims at training young men and women of quality to be the leaders in all walks of life and to serve their fellowmen with justice, truth and love. In this regard, I hope that the skilled /syllabus focus courses and the training that you provide will facilitate them with better placements.

I wish to bring to your kind notice that we have designated Mrs. P.Kavitha, Asst.Professor in the department of computer science to be the co-ordinator for the above said course.

Department Name	Staff In-Charge	Email Id
B.Sc Computer Science	Mrs.P.Kavitha	<a href="mailto:venuarvindh@gmail.com">venuarvindh@gmail.com</a>

For further correspondence you can contact the coordinator. I wish you all the very best and assure our continuous support in successfully organizing the spoken tutorial software training.

Thanking you

Yours Faithfully,



**PRINCIPAL**  
**LOYOLA COLLEGE**  
**METTALA - Oilpatty (P.O),**