Import MARC file into Koha

Spoken Tutorial Project
http://spoken-tutorial.org
National Mission on Education through ICT
http://sakshat.ac.in

Bella Tony and Manju Naika
IIT Bombay

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We will learn to:

We will learn to:

- **Import MARC file into KOHA**

Learning Objectives

We will learn to:

- **Import MARC file into KOHA**

- **Search imported data in OPAC**

System Requirement

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- **Ubuntu Linux OS 16.04**

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- **Koha version 16.05**

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- ▸ **Ubuntu Linux OS 16.04**

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- ▸ **Firefox Web browser**

System Requirement

To record this tutorial, I am using

- **Ubuntu Linux OS 16.04**

- **Koha version 16.05**

- **Firefox Web browser**

- **You may use any other Web browser of your choice**

Pre-requisites

- **Learners should have knowledge of Library Science**

Pre-requisites

- **You should have Koha installed on your system**

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- **You should have Admin access in Koha**

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- **You should have Koha installed on your system**

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- **For more details, please refer to the Koha spoken tutorial series on** http://spoken-tutorial.org

Importing records into Koha is done in two steps:

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- **Stage MARC records for import**

Importing records into Koha is done in two steps:

- **Stage MARC records for import**

- **Manage staged records**

In this tutorial we learnt to:

▸ **Import a MARC file into KOHA**

▸ **Search imported data in OPAC**

Assignment

- **Use the 10 records of MARC that were converted in an earlier tutorial and import them into KOHA**

- **Hint:**
  Please refer to the tutorial, Conversion of Excel data to Marc 21 format

▶ **Watch the video available at**
  http://spoken-tutorial.org/What_
  is_a_Spoken_Tutorial

About the Spoken Tutorial Project

- **Watch the video available at**
  http://spoken-tutorial.org/What_is_a_Spoken_Tutorial
- **It summarises the Spoken Tutorial project**
- **If you do not have good bandwidth, you can download and watch it**

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- ▸ **Conducts workshops using Spoken Tutorials**
- ▸ **Gives certificates to those who pass an online test**

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- **Do you have questions in THIS Spoken Tutorial?**
- **Please visit: http://forums.spoken-tutorial.org/**
- **Choose the minute and second where you have the question**
- **Explain your question briefly**
- **Someone from our team will answer them**

Acknowledgements

- **Spoken Tutorial is a part of the Talk to a Teacher project**

- **It is supported by the National Mission on Education through ICT, MHRD, Government of India**

- **More information on this mission is available at:**

http://spoken-tutorial.org/NMEICT-Intro