



GOVERNMENT OF GOA  
**DIRECTORATE OF HIGHER EDUCATION**  
DTE Complex, Alto Porvorim-Goa.

Tel:2415585/2410824

Email:dir-dhe.goa@nic.in

No.1/9/19/2015/Misc/DHE 2312

Dated:- 08/11/2016.

To,  
The Principals,  
All Government/Aided Colleges.

**Subject :** Certificate Software Training Courses from IIT Bombay, under the titled "SPOKEN TUTORIALS", MHRD Project, academic year 2016-17.

Sir/Madam,

DHE (Goa) has partnered with Spoken Tutorial, IIT Bombay which is an NMEICT, MHRD. Govt. Of India initiative to enhance IT/Software skill set of our students . The audio video course material and certificates are all completely FREE of Cost. Offered trainings are skill oriented & of academic importance (many of the offerings are part of Lab course) See below.

B.Sc IT/CS /BCA/MCA/MSc	C, Python, Linux, Java, Drupal, PHP-MySQL
B.A, B.Com	LibreOffice Suite (like MS-Office), Linux, GIMP, Inkscape & Blender, Drupal
MBA/MMS	PHP-MySQL , LibreOffice Suite (like MS-Office), Drupal, GIMP

**NB :**

1. Students in the colleges be encouraged to take the LibreOffice package to start with.
2. Practice and learn on their own computer through self learning mode outside college.
3. Courses are offered to ALL students of the batch, it is not by choice. This is because it is seen as e-resource/tutor and part of essential learning.
4. For additional lucrative skill oriented Courses refer to E-Brochure of Spoken Tutorial by going to an appropriate link.

**Colleges Activity :**

Colleges will identify Faculty Organiser for Spoken Tutorial training activity. - by Nov 15<sup>th</sup>, 2016

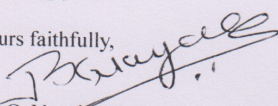
Steps for Nominated Faculty Organiser	Timing
Register on Spoken Tutorial website : Click for Registration	29/11/2016
Make the Lab ready by course download (select LibreOffice) : Click For Instructions	Before December 10 <sup>th</sup> , 2016
Finalise a start date and time of first LibreOffice Session (1-2 hrs.) for any batch. (Can give priority to Final year students).	Before December 24 <sup>th</sup> , 2016
Enroll students - Master Batch, share the information with IIT Bombay training coordinator Click for Instructions	Before December 28 <sup>th</sup> , 2016

Faculty Organisers are requested to contact **Ms. Prerana Mhatre preranamhatre1710@gmail.com, 9769788516** as early as possible for queries, if any.

Your whole-hearted co-operation is solicited as this is a national project and the same shall be beneficial to a large number of our students.

Thanking you,

Yours faithfully,

  
(B. G. Nayak)  
Director of Higher Education