



भारतीय प्रौद्योगिकी संस्थान मुंबई
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Indian Institute of Technology Bombay
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IIT Bombay

To:

Mr. N. Balasubramaniam
The Principal
Er. Perumal Manimekalai Polytechnic College,
Hosur - 635 117

20th November 2014

We are happy to inform that Spoken Tutorial Project, IIT Bombay has decided to make **Er. Perumal Manimekalai Polytechnic College, Hosur** as a RESOURCE Center. *The project is a part of the National Mission on Education through ICT, MHRD, Govt. of India, to spread IT Literacy all over India.* We are promoting the learning and usage of Free & Open Source Software (FOSS), through an Audio-Video teaching tool, viz, 'Spoken Tutorial'. The course and the training will be offered free of cost to all institutions both Govt., and Private.

Specific activities will be -

Spoken Tutorial, IIT Bombay Side :

- The Spoken Tutorial team at IIT Bombay will work with you and arrange the mentioned training programme for all relevant courses offered in the Polytechnic college.
- The team will also support and guide all individuals at the Polytechnic/department level as they firstly introduce the training and then gradually expand it to all.
- The team will also provide brochures, leaflets, posters and CDs where necessary.
- Key Contact Person for further communication is
Swapnali Kadam her **Mobile No: 09702744000** and **Email id : swapnalistp@gmail.com**

College Side :

1. The Spoken Tutorial Software Training has to be started in IT and CSE departments for C, C++ and Java and other relevant software in the regular lab hrs. Two faculty from these departments will be provided with authorised login, through which they can perform all the trainings. Other department students can learn multimedia software like GIMP, Blender and Inkscape in the computer lab hrs.

All these relevant software are recommended by Directorate of Technical Education. This is the link : <http://www.tndte.com/5227-Spoken%20Tutorial.pdf>

2. Another important Activity is to Publicize Spoken Tutorial Project.

a. Conduct Spoken Tutorial awareness session for the nearby colleges. This can be done through conducting one day workshops for faculty from nearby colleges at your institution or can write and motivate them to start the similar type of training in their colleges.

b. Arrange a Spoken Tutorial stall or distribute leaflets and brochures during your college festivals, which will be provided by us.

Thanks and Regards,

Shyama Iyer

Shyama Iyer
National Coordinator - Training
Spoken Tutorial Project, IIT Bombay - NMEICT, MHRD, GOI

N/D
Sign & Seal
PRINCIPAL

Er. PERUMAL MANIMEKALAI POLYTECHNIC COLLEGE
KONERIPALLI,
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