



भारतीय प्रौद्योगिकी संस्थान मुंबई  
पवई, मुंबई-400 076, भारत

**Indian Institute of Technology Bombay**  
Powai, Mumbai-400 076, India

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IIT Bombay

To,  
The Director,  
THDC Institute Of Hydropower Engineering & Technology  
Tehri, Uttarakhand

30<sup>th</sup> July 2015

Sir, this is to propose **FREE OF COST** Software training to all the students and Faculty members of "THDC Institute Of Hydropower Engineering & Technology", Tehri Uttarakhand, through Spoken Tutorial Training to all the students in the college in a time bound manner (via time-table). **The project is a part of the National Mission on Education through ICT, MHRD, Govt. of India, to spread IT Literacy all over India.** We are offering an award winning MOOCS, the Audio-Video teaching tool, 'Spoken Tutorial', which is used to teach a variety of Software. These provide Software Skills with both employment focus and academic focus.

*We are ready to support you in your efforts to train students on Basic Computer Skills, Software and IT.* The course and the training will be offered free of cost to all the Institute.

- The Spoken Tutorial team at IIT Bombay will work with you and arrange the mentioned training programme for all relevant courses offered in the colleges.
- The team will also support and guide all individuals at the college/ department level as they firstly introduce the training and then gradually expand it to all.
- The team will also provide brochures, leaflets, posters where necessary.

THDC Institute Of Hydropower Engineering & Technology, Tehri will announce, enable and monitor or track the training as it is introduced in the whole Institute.

Mr. Ashish Joshi will further clarify any questions you may have. Sir, I have been in contact with him regarding this Training Program. I will be very glad to speak with you too in person or on the phone.

As an expression of interest to start this training in the institute please sign this note and send us the scanned copy. I will be happy to answer any questions.

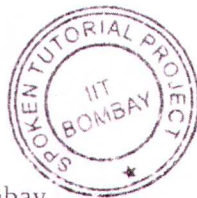
For any questions related to training, contact Ms. Ruchi Sharma (Training Coordinator, Uttarakhand) at 08450944151 (ruchisharma.stiitb@gmail.com)

*Akanksha Saini*  
30<sup>th</sup> 7/15  
Ms. Akanksha Saini  
Executive Officer - Training

Spoken Tutorial Project, IIT Bombay

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*C.R.*  
31/7/15  
Signed: Director

Director  
THDC Institute of Hydropower  
Engineering and Technology  
Bhagirthipuram, Tehri Garhwal-249001  
Uttarakhand  
Stamp & Date