



भारतीय प्रौद्योगिकी संस्थान मुंबई
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Indian Institute of Technology Bombay
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IIT Bomb

To,
Dr. Anjan Kumar Ozah
Principal
Chaiduar College
Assam

3rd July 2015

We are happy to inform that Spoken Tutorial Project, IIT Bombay has decided to make Chaiduar College, Assam as a RESOURCE Center. We hope you will offer the training to all the students in the college in a time bound manner (via time-table) and later might spread awareness of the project in the state. **The project is a part of the National Mission on Education through ICT, MHRD, Govt. of India, to spread IT Literacy all over India.** We are offering an award winning MOOCS, the Audio-Video teaching tool, 'Spoken Tutorial', which is used to teach a variety of Software. These provide Software Skills with both employment focus and academic focus.

We are ready to support you in your efforts to train students on Basic Computer Skills, Programming and Scripting Software and specialised IT tools. The course and the training will be offered free of cost to all institutions both Govt., and Private.

Specific activities will be -

IIT Bombay Side :

- The Spoken Tutorial team at IIT Bombay will work with you and arrange the mentioned training programme for all relevant courses offered in the colleges.
- Support financially in terms of conducting an event for Spoken Tutorial Training Program in the College inviting near by colleges including College Faculties.
- The team will also support and guide all individuals at the college/ department level as they firstly introduce the training and then gradually expand it to all.
- The team will also provide brochures, leaflets, posters and where necessary free of cost.

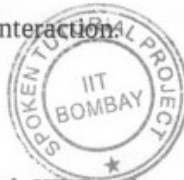
Institute Side :

- Upload the signed RC agreement letter on the Institute website.
- Motivate and guide all the departments to start the the training from new session.
- The Software training will be conducted during lab hours for students from the various streams hence Chaiduar College will take initiative to a) include the relevant Software series Tutorials in the courses of the all departments b) do this via mapping and putting into the time-tables for 2015-2016 semesters c) Send soft copy of the departmental time table to IITB Team by July end.
- Spoken Tutorials, based Software courses can also be offered as stand alone/ add on courses to cover maximum departments / students.

For any questions related to training, contact Ms. Nehali Shewale 9619716061
(nehalishewale11@gmail.com)

We are here to support you with sustained interaction.

Akanksha Saini
3rd July 15
Mrs. Akanksha Saini
Executive Officer- Training , Spoken Tutorial, IIT Bombay
E-mail ID – akankshasaini2012@gmail.com Mob.: 09757052310



[Signature]
Signed : Dr. Anjan Kumar Ozah
Principal

Principal
Chaiduar College
Chaiduar Assam