

Viewing a presentation

Spoken Tutorial Project

<https://spoken-tutorial.org>

National Mission on Education through ICT

<http://sakshat.ac.in>

Script: Spoken Tutorial Team

**Video: Manish Naik and Arvind Pillai
IIT Bombay**

28 May 2020



Learning Objectives

In this tutorial, we will learn about:



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In this tutorial, we will learn about:

- ▶ **View Options and their uses**



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In this tutorial, we will learn about:

- ▶ **View Options and their uses**
- ▶ **Master Slides**



Learning Objectives

In this tutorial, we will learn about:

- ▶ View Options **and their uses**
- ▶ Master Slides
- ▶ Layouts **for the slide**



System Requirements

This tutorial is recorded using



System Requirements

This tutorial is recorded using

▶ Ubuntu Linux OS version 18.04



System Requirements

This tutorial is recorded using

- ▶ **Ubuntu Linux OS version 18.04**
- ▶ **LibreOffice Suite version 6.3.5**



Code files

- ▶ **This file has been provided to you in the Code files link on this tutorial page**



Code files

- ▶ **This file has been provided to you in the Code files link on this tutorial page**
- ▶ **Please download and extract the file**



Code files

- ▶ **This file has been provided to you in the Code files link on this tutorial page**
- ▶ **Please download and extract the file**
- ▶ **Make a copy and then use it for practicing**



Notes View

When our slides are viewed on a projector,



Notes View

When our slides are viewed on a projector,

- ▶ **We will still be able to see our notes on your monitor**



Notes View

When our slides are viewed on a projector,

- ▶ **We will still be able to see our notes on your monitor**
- ▶ **But our audience won't see them on the projector screen**



Summary

In this tutorial, we learnt about:

- ▶ View Options **and their uses**
- ▶ Master Slides
- ▶ Layouts **for the** slide



Assignment

- ▶ **Open "Practice-Impress.odp" file**
- ▶ **Change the slide design of slide number 3 using Master Slides**
- ▶ **Interchange slide number 2 and 3**
- ▶ **Change layout of slide number 4 to "Title and 2 content"**



About Spoken Tutorial project

- ▶ Watch the video available at https://spoken-tutorial.org/What_is_a_Spoken_Tutorial
- ▶ It summarises the Spoken Tutorial project
- ▶ If you do not have good bandwidth, you can download and watch it



Spoken Tutorial Workshops

The Spoken Tutorial Project Team

- ▶ **Conducts workshops using** spoken tutorials
- ▶ **Gives certificates to those who** pass an online test
- ▶ **For more details, please write to** contact@spoken-tutorial.org



Answers for THIS Spoken Tutorial

- ▶ **Questions in THIS Spoken Tutorial?**
- ▶ **Visit**
<https://forums.spoken-tutorial.org>
- ▶ **Choose the minute and second where you have the question**
- ▶ **Explain your question briefly**
- ▶ **The Spoken Tutorial project will ensure an answer**

You will have to register to ask questions



Acknowledgements

- ▶ **The Spoken Tutorial project is funded by MHRD, Govt. of India**



About the contributor

- ▶ This tutorial was originally contributed by **DesiCrew Solutions Pvt.Ltd.** in 2011
- ▶ www.desicrew.in
- ▶ Thank you for watching

