Duplicate a Budget

Spoken Tutorial Project
https://spoken-tutorial.org
National Mission on Education through ICT

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20 November 2024

Learning Objectives

We will learn how to:

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We will learn how to:

▶ **Duplicate a Budget**

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- ▶ **Firefox v131.0.3**

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- ▶ **Koha v24.05**
- ▶ **Firefox v131.0.3**
- ▶ **A working internet connection**

Prerequisites

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- **You should also have knowledge of Library Science**

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Suppose the budget amount and amount of funds is same for the next financial year

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Suppose the budget amount and amount of funds is same for the next financial year

- ▶ **In that case, we can simply duplicate the budget**

- ▶ **This will help the Library staff to save a lot of time and effort**

Summary

In this tutorial, we learned to
- **Duplicate a Budget**

Assignment

Under the ICP Library,

- ▶ **Make a duplicate of the budget, ICP Library 2023-2024 Phase I**

- ▶ **Name it as ICP Library 2024-2025 Phase II**

About the Spoken Tutorial Project

- ▶ **Watch the video available at**
  https://spoken-tutorial.org/
  What_is_a_Spoken_Tutorial

- ▶ **It summarises the Spoken Tutorial project**

- ▶ **If you do not have good bandwidth, you can download and watch it**

Spoken Tutorial Workshops

The Spoken Tutorial Project Team:

- ▶ **Conducts workshops using Spoken Tutorials**
- ▶ **Gives certificates to those who pass an online test**
- ▶ **For more details, please write to contact@spoken-tutorial.org**

Answers for THIS spoken tutorial

- ▶ **Questions in this Spoken Tutorial**
- ▶ **Visit https://forums.spoken- tutorial.org**
- ▶ **Choose the minute and second where you have the question**
- ▶ **Explain your question briefly**
- ▶ **The Spoken Tutorial project will ensure an answer**
- ▶ **You will have to register to ask questions**

Acknowledgement

▶ **The Spoken Tutorial project was established at IIT Bombay by the Ministry of Education Govt of India**

▶ **Thank you for joining**