

Circulation and Fine Rules

Spoken Tutorial Project

<https://spoken-tutorial.org>

National Mission on Education through ICT

Vaibahvi Satardekar

Maya Hans

IIT Bombay

7 December 2024



Learning Objectives



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We will learn about:



Learning Objectives

We will learn about:

- ▶ **Circulation and Fine Rules for the Patron category**



System Requirements



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To record this tutorial, I am using



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► **Ubuntu Linux OS v22.04**



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- ▶ **Ubuntu Linux OS v22.04**
- ▶ **Koha v24.05**



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- ▶ **Ubuntu Linux OS v22.04**
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- ▶ **Firefox v131.0.3**



System Requirements

To record this tutorial, I am using

- ▶ **Ubuntu Linux OS v22.04**
- ▶ **Koha v24.05**
- ▶ **Firefox v131.0.3**
- ▶ **A working internet connection**



Prerequisites



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- ▶ **Koha installed on your system**



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- ▶ **Admin access in Koha**



Prerequisites

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- ▶ If not, refer to the Koha Installation tutorial on this site
<https://spoken-tutorial.org/>



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- ▶ You should also have knowledge of Library Science



Summary

We learned about,

- ▶ **Circulation and Fine Rules for the Patron category**



Assignment

Create a Patron Ms. Maya Hans, as a Postgraduate student for checkout and checkin of Spoken Tutorial Library Items such as:

- ▶ **Books,**
- ▶ **CD/DVDs**
- ▶ **Bound Volumes, etc.**



Assignment

Create credentials for the Postgraduate student: Ms. Maya Hans

- ▶ **Username: Maya**
- ▶ **Password: Maya@123**

Do not set any permissions for this patron



About the Spoken Tutorial Project

- ▶ Watch the video available at https://spoken-tutorial.org/What_is_a_Spoken_Tutorial
- ▶ It summarises the Spoken Tutorial project
- ▶ If you do not have good bandwidth, you can download and watch it



Spoken Tutorial Workshops

The Spoken Tutorial Project Team:

- ▶ Conducts workshops using Spoken Tutorials
- ▶ Gives certificates to those who pass an online test
- ▶ For more details, please write to contact@spoken-tutorial.org



Answers for THIS spoken tutorial

- ▶ Questions in this Spoken Tutorial
- ▶ Visit <https://forums.spoken-tutorial.org>
- ▶ Choose the minute and second where you have the question
- ▶ Explain your question briefly
- ▶ The Spoken Tutorial project will ensure an answer
- ▶ You will have to register to ask questions



Acknowledgement

- ▶ **The Spoken Tutorial project was established at IIT Bombay by the Ministry of Education Govt of India**
- ▶ **Thank you for joining**

